

MONTGOMERY COUNTY PUBLIC SCHOOLS
HUMAN RESOURCES DEPARTMENT
EMPLOYEE DEMOGRAPHIC RECORD

1.) PERSONAL INFORMATION

NAME _____ EMAIL ADDRESS _____
First Full Middle Name Last Name Suffix

POSITION _____ LOCATION _____

SOCIAL SECURITY NUMBER _____ TELEPHONE _____
Area code

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EEO Ethnic Code _____
 1 - White, 2 - Black, 3 - Hispanic,
 4 - Asian or Pacific Islander,
 5 - American Indian or Alaskan native,
 6 - Other

GENDER _____ BIRTHDATE _____
Month Day Year

MARITAL STATUS: Married Single

PRIOR NAME(S) _____
First Middle Last Suffix
First Middle Last Suffix

2.) IN AN EMERGENCY PLEASE NOTIFY

NAME _____ TELEPHONE _____
Area Code

ADDRESS _____ CITY _____ STATE _____ ZIP _____

RELATIONSHIP _____
(Spouse, parent, child, other)

3.) EDUCATION (check highest degree) Completed high school/GED Associates Bachelor's
 Master's Ed S Doctorate College hours completed _____
(if no degree conferred)

4.) CERTIFIED STAFF COMPLETE THIS SECTION (Indicate # of years as of MCPS start date)

		MCPS	Virginia (exclude MCPS)	Other than MCPS or VA
Certified K-12 Teaching Experience	Full-Time	_____	_____	_____
	Part-Time	_____	_____	_____
Certified K-12 Administrative Experience	Full-Time	_____	_____	_____
	Part-Time	_____	_____	_____

VA LICENSE # _____ EFFECTIVE DATE _____ EXPIRATION DATE _____

TYPE OF LICENSE _____

ENDORSEMENT(S) _____

Signature _____ Date _____